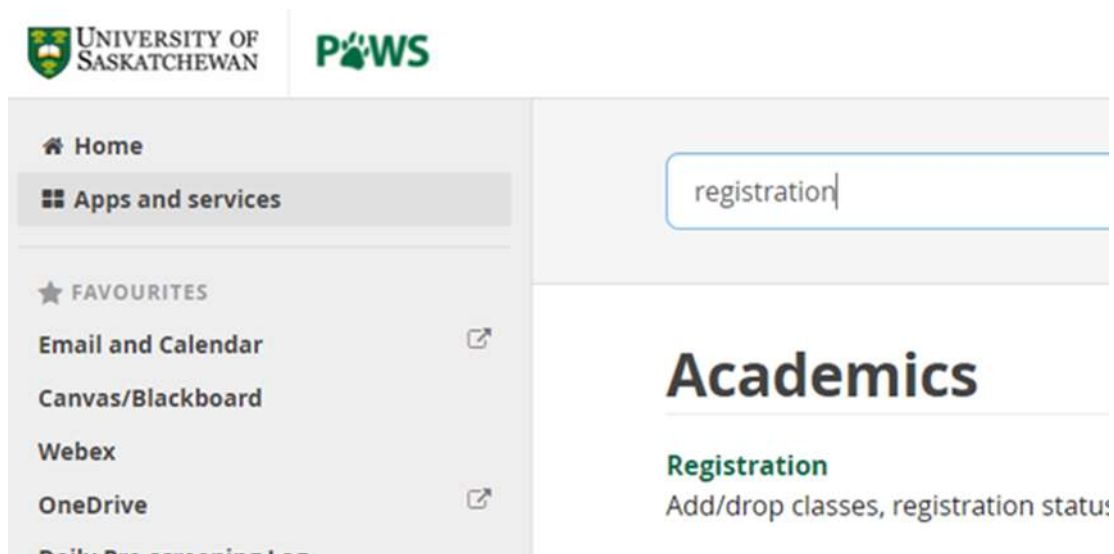




Registration for First-Year Engineering at St. Peter's College – 2021/2022

How to “View Your Status”

- 1) Go to www.usask.ca
- 2) Go to PAWS
- 3) Log-in on a **computer**, do not use a mobile device
- 4) Go to **“Registration”**



- 5) Go to **“Register for Classes”** (Green Button)

In mid-May, the earliest day and time you can register for upcoming terms is a registration access time.

Register for Classes

- Search for Classes
- Plan for Registration
- Check your Registration Status and Access Time
- Add/Drop Classes
- View your Class Schedule

[Need help registering for classes?](#)



6) Go to "View your Status"

Student • Registration

Registration

What would you like to do?

- [Browse Classes](#)
Search for classes. View meeting times, instructors, prerequisites and registration restrictions.
- [View Your Status](#)
View your registration access time.
- [Plan Ahead](#)
Get a head start on registration by building a plan and using it when you register.
- [Register for Classes](#)
Search and register for classes. View your registration access time.
- [View Class Schedules](#)
View your current or past term schedules and in progress classes.

7) Select 2021 Fall Term

Student • Registration • Select a Term

Select a Term

Terms Open for Registration

2021 Fall Term

Continue

8) You can now view your registration time ticket, whether you have any academic holds, registration overrides, and your campus choice. There are no concerns if there is no red.

Student • Registration • Select a Term • Prepare for Registration

Prepare for Registration

Registration Status

Registration Status

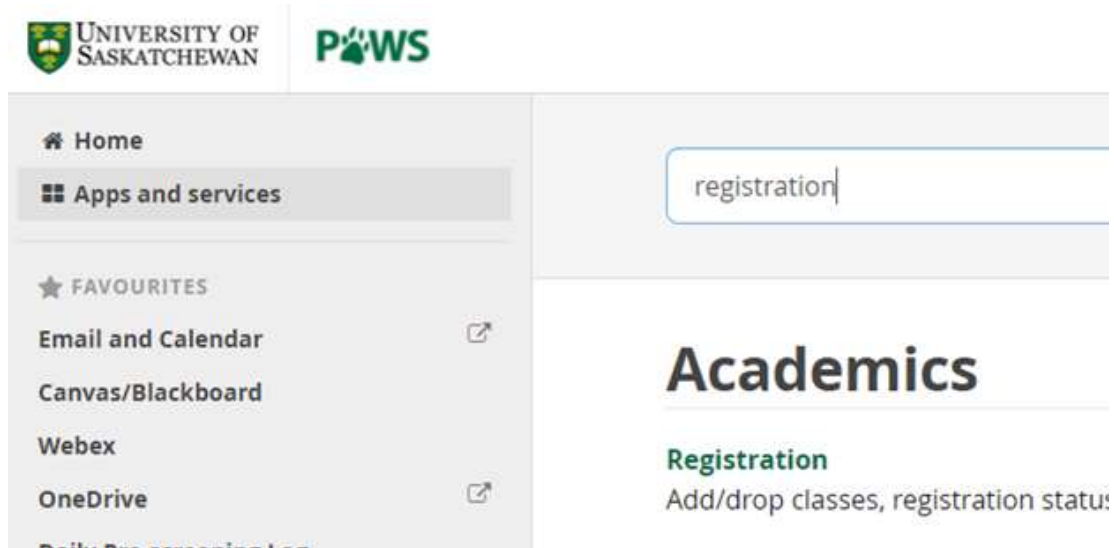
Term: 2021 Fall Term

- Time tickets do not allow registration at this time. You may access registration for this term between: 16-Jun-2021 12:00 PM - 05-Apr-2022 11:59 PM
- Your Student Status permits registration.
- Your academic status permits registration.
- You have no holds which prevent registration.



How to “Register for Engineering Classes at SPC”

- 1) Log-in on a **computer**, do not use a mobile device
- 2) Go to www.usask.ca
- 3) Go to PAWS
- 4) Go to **registration**



- 5) Go to **register for classes** (Green button)

In mid-May, the earliest day and time you can register for upcoming terms is a registration access time.

Register for Classes

- Search for Classes
- Plan for Registration
- Check your Registration Status and Access Time
- Add/Drop Classes
- View your Class Schedule

[Need help registering for classes?](#)



6) Select **register for classes**

A screenshot of the "Registration" page on a student portal. The breadcrumb trail shows "Student" > "Registration". The main heading is "Registration". Below this is a section titled "What would you like to do?" with several options: "Browse Classes" (Search for classes, View meeting times, instructors, prerequisites and registration restrictions), "Plan Ahead" (Get a head start on registration by building a plan and using it when you register), "View Class Schedules" (View your current or past term schedules and in progress classes), "View Your Status" (View your registration access time), and "Register for Classes" (Search and register for classes). The "Register for Classes" option is circled in red.

7) Select the **2021 Fall term**

A screenshot of the "Select a Term" page. The breadcrumb trail shows "Student" > "Registration" > "Select a Term". The main heading is "Select a Term". Below this is a section titled "Terms Open for Registration" with a dropdown menu showing "2021 Fall Term" and a "Continue" button.

8) On the Drop Down Menu for Engineering, Select the SPC – Block: **EN-YR1SP** ; it will be the last one on the drop down list. Select the radio bullet.



9) Click **SUBMIT** at the bottom right hand of the page.

- You will be asked to **confirm the dates by entering the start date exactly as shown under the box; move to the next class and keep going**; please note the end date for the classes automatically populate
- **After entering the start date for the last class in the block, click you mouse anywhere on the page to populate the end date before clicking the confirm button**

10) Click on the **CONFIRM** button; you will now see the schedule and list of registered courses

11) Return to Term screen and select **Winter 2022 Term** and complete **steps 8 – 10** again.

Any concerns, issues or problems please contact SPC advisors immediately.

Krystal: shutkok@stpeters.sk.ca or **306-682-7857**

Matthew: washkowskym@stpeters.sk.ca or **306-682-7870**

Or to get in touch with either of us:

admissions@stpeters.sk.ca or **306-682-7886**