

Nancy N. Lee, MA

Nancy N. Lee
Ph: 306-244-5414
Email:nancy_n_lee@hotmail.com

QUALIFICATIONS

- Good working relations with students.
- Solid academic backgrounds in the areas of economics, public finance and international trade.
- Research and teaching experience.
- International business experience.

EDUCATION

Sept., 1988 - June, 1992 Master of Arts - Economics, Dept. of Economics, University of Saskatchewan.

Sept., 1983 - July, 1987 Bachelor of Commerce (International Trade), College of Management and Economics, University of Beijing-Union.

TECHNICAL SKILLS

Languages: Fluent in both English and Mandarin.

Computer skills: Competent in the use of PC compatible computers

Proficient in the use of the following software packages:

Word processor: Word for Windows

Spreadsheet: Excel for Windows

Presentation software: Power Point

PROFESSIONAL EXPERIENCE

Work Experience

Instructor

Employer- University of Saskatchewan – Prince Albert, (2019 to present)

Duties:

- Teaching of ECON111 Macro Economics
- Teaching of ECON114 Micro Economics
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Instructor

Employer- University of Saskatchewan - Parkland College, (2018 to present)

Duties:

- Teaching of ECON111 Macro Economics
- Teaching of ECON114 Micro Economics

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Instructor

Employer- St Peters College, (2014 to present)

Duties:

- Teaching of ECON111 Macro Economics
- Teaching of ECON114 Micro Economics

Statistics Specialist

City of Saskatoon – Planning Department (2013-2016)

Project Title:

- Neighbourhood Monitoring Report
- Population Projection 2012-2032

Business Consulting

Senior Advisor- Beseen Trade Ltd (Beijing-Vancouver) (2012-present)

Consulting services including:

- Identify and negotiate marketing potential into Canada of Chinese made products.
- Research of market demand in China for Canadian made products.

Term position

Employer- University of Saskatchewan, (2008 -2013)

Department of Finance & Management Science

Edwards School of Business

Duties:

- Teaching of Statistics I Comm 104
- Teaching of Statistics II Comm 207
- Teaching of Operations Management Comm 205
- Received a nomination for the “Teaching Excellence Award” for Comm 104

Instructor

Employer- University of Saskatchewan, (1998-2008)

Department of Finance & Management Science

Edwards School of Business

Duties:

- Teaching of Statistics I Comm104
- Teaching of Statistics II Comm207

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Instructor

Employer- University of Saskatchewan, Extension division, North Battleford (1997-1998)

Duties:

- Teaching of Economics ECON111 and ECON114

Teaching Assistant

Employer.- St. Thomas More College, University of Saskatchewan, Saskatoon, Sask. (1994-1998)

Duties:

- Worked independently to evaluate and grade student exams and assignments

Business Consultant

Employer: Beijing Gold Spider Software Company, Beijing, China (1993)

Duties:

- Identify and negotiate marketing potential into Canada of Chinese made products.
- Research of market demand in China for Canadian made products.

Interpreter and Researcher

Employer- The Pacific Group, Saskatoon, Sask. (1992-1993)

Duties:

- Interpreting between Foreign Potential Joint Venture companies and Saskatchewan investors.
- Researching of trade and business processes between Canada and China.
- Documentation translation between Chinese and English.

Interpreter and Liaison for visitors from China

Employer- SCI- TEC Instruments Inc. Saskatoon, Sask. (1992-1993)

Duties:

- Interpreting of conversations between Chinese visitors and Management
- Introduced the product line and discussed the benefits with dealing with the company

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Research Assistant

Employer- Saskatoon Regional Rural Development Corporation, Saskatoon, Sask. (1993-1994)

Duties:

- Research into Western Canadian food market and the potential sources of products within the agricultural sector.
- Identify the potential producers and compile the information to be placed into a data base.

Teaching and research Assistant

Employer: Dept. of Economics, University of Saskatchewan, Saskatoon, Sask. (1988 – 1992)

Duties:

- Worked independently to evaluate and grade student exams; Responsible for economics lab where examples and questions were discussed to reinforce the economics theory taken in class.
- Analyzed the family income taxation system and its effect on the labour market participation rate of married women in Canada.
- This includes:
 - Planning the project and preparing the proposals.
 - Setting up the economic Model and organizing surveys.
 - Conducting personal interviews and investigations.
 - Editing data
 - Writing papers and reports.

Managing Assistant

Employer- China National Textiles Import and Export Corp. (1987 – 1988)

Duties:

- Responsible for business transactions and negotiations.
- Completed jobs in areas of import and export sweaters.
- Prepared and distributed invoices to clients.
- Consultation with clients on advertising format, design and content.
- Sell advertising to prospective clients.

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ACTIVITIES AND INTERESTS

Memberships:

The member of Canada –China Business Council (2012-2015)

Interests:

Traveling, computer literacy. World economics

PERSONAL INFORMATION

Citizenship: Canadian Citizen

REFERENCES:

Available upon request.